

**Metro Richmond  
LOCAL HUMAN RIGHTS COMMITTEE**

107 South 5<sup>th</sup> Street  
Richmond, VA 23219  
November 6, 2012  
5:15 PM

**Draft Minutes**

**Committee members present:** Amanda Simons, Chair, Jennifer Spangler, Arthur Peoples, and Gina Koke.

**Committee members absent:** Hazel Vaughn

**Staff support:** Carrie Flowers (Advocate, DBHDS Office of Human Rights), Laura Nguyen (RBHA), and

**Provider's Present:** Linda Saltonstall and Bridget Baldwin from Saint Josephs Villa (SJV)

**Providers Absent:** None

**Others Present:**

**I. Welcome/Call to Order/Introductions:**

Amanda Simons, Chair of the Metro Richmond LHRC called the meeting to order at 5:15 p.m. and announced that the LHRC was holding a special meeting at 5:15pm this evening in order to hear a presentation from SJV on their request to expand services in the Crisis Stabilization Program and to consider the request for a variance; the use of a protective device (helmet) for an individual who has a severe seizure D/O.

**II. Presentation:**

Linda Saltonstall informed the committee members that the program expansion was to fulfill a need for providing mobile crisis services to families and outpatient psychiatric services. A Motion was made and properly seconded to approve the request for the expanded services under the umbrella of SJV Human Rights affiliation with the Metro Richmond LHRC.

The request for the variance is the use of a protective helmet for a female who has a severe seizure disorder. A motion was made and properly seconded to approve the request for the use of the protective device-helmet.

**III. Other Business:**

**Metro Richmond LHRC Minutes**

**Unique Lessons Notice of change of program location**

Amanda Simons, Chair asked for motions to approve the draft LHRC Minutes for the Special Meetings held in June, July and September. A Motion was introduced and properly seconded to approve the Draft Meeting Minutes for the LHRC Special Meetings of June 19., 2012 July 18, 2012 and September 24, 2012  
Provider's notification of change in program location

Amanda Simons, Chair asked for a motion to approve the Provider notification- a Motion was introduced and properly seconded to approve the Unique Lessons Day Services location from 5412 Lakeside Avenue to 9220 Brook Rd. in Glen Allen VA

Ms. Amanda Simons, Chair of the Metro Richmond LHRC adjourned the meeting at 5:37PM

**NEXT MEETING DATES**

**January 2013**

**Draft Minutes submitted for your approval by Laura L. Nguyen**